



**Olympic View Elementary
PTA Board Meeting Minutes
August 20, 2019**

Board Members Present: Rebecca Letwin, Kristina Bernhardt, Christy Boozer, Jared Banks, Kara Bruns, Jeff Dotts, Carter Rabasa, Anna Gorohoff

Absent: Kim Davis, Heather Giacometti, Laura Kunen, Jackie Hillman, Jeremy Behrens, Melanie Jorgenson, Andrew Bean, Amy Boelter, Heather Pierce-Maiani, Krista Wittman

AGENDA TOPIC		ACTION ITEM
Minutes	Meeting called to order by Rebecca at 6:40 PM. Kara motioned to approve July board meeting minutes; Kristina seconds. July minutes approved.	
Ice Cream Social	<ol style="list-style-type: none"> 1. Correct time for ice cream social 2:30. 2. 2:30-3:30 classroom time 3:30-4:30 ice cream social 	-Jared will communicate with Andrew
Staff Breakfast	<ol style="list-style-type: none"> 1. Sign up genius sent out, items to be brought to cafeteria 7:00-7:15 am on August 27th. 	-Sign up! -Amy and Kristina doing set up -Rebecca checking on supplies
Famlypalooza	<ol style="list-style-type: none"> 1. Changed to one morning, first day of kindergarten, not providing too much info to overwhelm kindergarten families. 2. Have booth to come ask questions and get information. 3. Anna would love to have board members present, wear badges to make ourselves known 	-Sign up sheet for fall carnival by Rebecca -Jackie do membership table -Andrew have mic ready
Assembly of first day packets	<ol style="list-style-type: none"> 1. Typically happens before open house starts. Be there at time Teresa says to be there. 	-Kristina will send out more info once she talks to Teresa.
Jump Start	<ol style="list-style-type: none"> 1. Mock pick up will happen next year 2. Show up early to help kindergarten parents learn drop off routine. 3. Announcement at famlypolooza 	-Jackie stand with sign as a helper at first day pick up
2019-20 calendar	<ol style="list-style-type: none"> 1. Calendar completed 2. Laura taking on Sounders, they grandfathered us in. 	-Rebecca will send to board and Jared will share on various sites -Anna will follow up with Sounders

OV Family Directory	<ol style="list-style-type: none"> 1. Carter sent out prototype for directory. All information is optional. Is there a way to edit info once entered? 2. Table set up at family palooza to sign up online with computer 3. Suggestion to join pta to get directory. 4. If we're Title one, no one pays for membership fees 5. Suggested mentioning that the directory is brought to you by pta, asterik by pta members names. 6. Add fields, are you pta member, do you know what pta is? Do you plan to be? 7. Find a way to reach families who aren't online-put in parent packet 	<p>-Carter connect with Jackie to link survey to membership</p> <p>-Carter email Jared link for newsletter and be at familypalooza with laptop</p>
Treasurer	<ol style="list-style-type: none"> 1. Christy needs to be trained on what to do as co-treasurer. 	<p>- Krista- train Christy, if she's not available to Kristina will find someone to support Christy</p>
Staffing	<ol style="list-style-type: none"> 1. Based on Andrew's email, we gathered questions that community would have in regards to staffing implications <ol style="list-style-type: none"> a. How to decide who moves? b. Transparency and communication c. Split classrooms-process in place for people to advocate for and against d. Information about a split, what does it imply? e. Have date to share with families, some kind of timeline as to what's happening 	<p>-Kristina gathering questions to ask Andrew</p>
Next Meeting	<p>September board meeting: September 11, 6:00 - 7:30 PM at Kara's house (1025 NE 89th St)</p>	

Meeting adjourned at 7:59 PM. Respectively submitted by Kara Bruns.