



**Olympic View Elementary  
PTA Board Meeting Minutes  
[8/14/2018]**

Board Members Present: Jared Banks, Jackie Hillman, Kristina Bernhardt, Christel Berg, Chelsea Shipp, Rebecca Letwin, Krista Wittman, Meegan

Absent: Melanie McMillan Jorgenson, Heba Tarek, Jeff Dotts, Kara Bruns, Laura Kunen, Heba Tarek, Becky Jacobson , Heather Pierce-Maiani, Nat Anderson, Amy Boelter, Shannon Barns

Guests:

AGEND A TOPIC		ACTION ITEM
Minutes	Meeting called to order by x at 6:44. Jackie Hillman motioned to approve OVPTA board meeting [July 2018] minutes. Kristina seconded. [July 2018] minutes unanimously approved.	
Andrew Update	We didn't get an update from Mr. Bean, but Kristina shared some info: Valerie Ouelette left. Zoey Facilla (?) left for an assistant principal position. Crystal Perry got Martha's old job. BLT meeting next Thurs, Kristina will be attending. We think all positions have been hired. Still 4 Kindergarten classes last we heard.	
General	Monthly board meetings will be 2nd wed of each month. First will be 9/12. Rebecca Letwin will host. Same time.. 6:30 - 8:00. List of PTA board contact info is on our google drive, as is the PTA membership form.	

<p>Beginning of year events</p>	<p>Jumpstart picnic. Brown bag right after jumpstart. Meegan is going to have info on PTA there.. discounts, etc. On 8/16 playdate, Meegan can't be there. Rebecca said she will fill in.</p> <p>Staff breakfast. Need someone to own it. Need to know how many staff. Kristina will find out from Crystal. Last year lots of people contributed. Need start time as well.. 6:30? Date is Tuesday 8/28, their first day of school.</p> <p>Still need to know about ice cream social and open house, specifically what support they need. We think they will need a lot of coolers. QFC usually donates ice cream. Heba already did the Facebook event for it.</p> <p>Laura and Becky are working on the parentpaloozas.</p> <p>First day packets: just membership form. Later, a separate PTA mini-packet. Will need volunteers to stuff the packets. Kristina will find out from Theresa when she needs help with this. Usually it has been right before the ice cream social.</p>	
<p>Treasurer</p>	<p>Audit: From our audit we found out that we should have a more clear procedure on managing login credentials.</p> <p>We will do the official switchover from Jackie to Christel at the end of August once Jackie trains Christel, which is happening on 8/30. Jackie will still need online access until she finishes the 990.</p> <p>A debit came through for \$60.22 that is unknown.. Jackie is looking into it. She thinks it might be something really old.</p> <p>Bank statements will be mailed to OV, reviewed by Amy, then sent to Christel for filing in the appropriate binder. Still not going paperless since we need a hard copy for our documents binders.</p>	

Meeting adjourned at 7:45. Respectively submitted by Christel Berg.

Next board meeting scheduled for 9/12, 6:30-8pm at Rebecca Letwin's house, 8254 4th Ave NE.